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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h/)website: [www.longridge-tc.gov.uk](http://h/) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Due to the restrictions in place due to Covid 19, an agenda was issued to deal with matters that required Council’s attention, and comments were requested from Councillors.

These verbal minute notes confirm any written comments received and Councillors comments during Zoom meeting on Wednesday 9th December 2020.

Andrea Pownall – Town Clerk

Councillors present at zoom meeting: Cllr. S. Ashcroft

 Cllr. R. Adamson

 Cllr. H. Gee

 Cllr. J. Rogerson

 Cllr. S. Lomas

 Cllr B. Dalgleish-Warburton

 Cllr. N. Stubbs

 Cllr. A. Odix

Apologies received from Cllr Clark (personal commitments) & Cllr Beacham (unable to access Zoom for a further two weeks).

**Verbal Minute 0363 Declarations of Interest**

Cllr Rogerson & Cllr Adamson - planning application 3/2020/0960. Both Councillors declared it was not a financial interest.

Cllr Odix - Business Community Christmas Trees

**Verbal Minute 0364 Approval of Minutes**

**It was resolved** to agree the verbal minutes of the meeting of the 11th November 2020, as an accurate record.

It was requested and Council agreed that in relation to verbal minute regarding Help Longridge (in this instance 0354 - Council noted the verbal update) an actual record of update be minuted.

**Verbal Minute 0365 Consideration of Planning & Licence Applications**

**3/2020/0888 - Land at Cottam House Cottage, Writtenstone Lane** - Construction of single storey holiday accomodation, associated parking and amenity area

*Providing the accomodation remains as holiday lets, Longridge Town Council have no comments to make in relation to the above planning application.*

**3/2020/0818 - 10 College Close** - Proposed detached double garage

*Providing neighbours have been consulted, Longridge Town Council have no comments to make in relation to the above planning application.*

**3/2020/08885 - Overdale, Dilworth Lane -** Variation of condition 2 of application 3/2018/0819 - revised design to reduce the dwelling from a two storey dormer bungalow to single storey bungalow.

*Longridge Town Council have no comments to make in relation to the above planning application.*

**3/2020/0960 - The Royal British Legion, Towneley Road** - Proposed development of 13 apartments following the demolition of the social club

*Longridge Town Council has been made aware of concerns by residents with regards to parking in the area, given that it is already congested with parking without the addition of vehicles from this development.*

*Longridge Town Council would like the planning officers to satisfy themselves that the cladding on the proposed building is appropriate to the setting within the conservation area.*

**Verbal Minute 0366 Financial Contribution from 3/2020/0960**

Council discussed and agreed that a request be made to the developer via the Planning Department at Ribble Valley Borough Council for a financial contribution toward the development of the bowling green area which the apartments in this planning application will benefit from.

**Verbal Minute 0367 Precept 2022/23**

**Council discussed**  the precept. Given that the Tax Base is now 2944, **Council agreed** that it required a 1% increase on the Band D calculation.

**A note of thanks** to Cllrs Adamson, Rogerson and Gee for the work undertaken in recent weeks with regards to the budgets and precept.

**Verbal Minute 0368 Appointment of Town Mayor**

A request for "expressions of interest" was circulated after last Council to all Councillors that were next in order of succession. One expression of interest was received from Cllr Nick Stubbs, this was duly forwarded to all Councillors before Council.

Cllr Nick Stubbs was proposed, seconded and voted in favour of becoming Deputy Mayor in 2021 and Town Mayor in 2022.

**Verbal Minute 0369 Help Longridge**

**Council noted** that there was still requests for assistance being received, albeit on a smaller scale (average 3/4 calls per week) and the requests tended to be from people requesting assistance that had not used the service previously.

**Council noted** the update received that one of the Help Longridge volunteers had been nominated by Lloyds chemist for a National Community Champion and had received notification the previous day that in fact he had won the award - the volunteer concerned is Andrew Wallbank. **Council agreed** that once the news has been officially announced we should also publicise the work that Andrew has done for both Lloyds chemist and for Help Longridge.

**Verbal Minute 0370 Service Centre Action Plan/Business Group**

**Council noted** the update that the Love Longridge had been fully established and elected committee formed**.**

**Verbal Minute 0371 Surfers Against Sewage (SAS Guidance)**

**Council agreed** that:

* The Council will lead by example and remove single-use plastic items from its premises and operations
* The Council will encourage plastic-free initiatives in the area, promoting the campaign and supporting events.
* Name a representative of the Council to sit on the Plastic Free Community Steering Group.

**Council agreed** that Cllr Harry Gee would be the representative from the Council to sit on the Plastic Free Community Steering Group.

**Verbal Minute 0372 Councillor Vacancy - Alston Ward**

**Council agreed** this item be deferred to the January 2021 for further discussion.

**Verbal Minute 0373 Business Community Christmas Tree**

**Council discussed and agreed** that as a one off gesture of goodwill for 2020, the Council would fund the removal of the Christmas Trees provided for the businesses of Longridge.

**Verbal Minute 0374 - Grant Request - CPR Group**

**Council discussed and agreed** with Budget Committees decision that this request for financial assistance be refused.

**Verbal Minute 0375 # Light up Longridge - Thursday 10th December 2020**

**Council discussed and agreed** that an additional social media post be published to remind residents of the Covid-19 restrictions in place at the present moment in time.

**A note of thanks** to Cllr. Lomas for all the work she has undertaken with regards to the promotion of # Light up Longridge.

**Verbal Minute 0376 Finance**

**Council to authorised payment of:**

a. RVBC - £471.29-

 b. Rosemary Glen - £620.49

 c. Terry Lewis - £180.00

 d**.** PKF Accountants & Business Advisers - £480.00

 e**.** Terry Lewis - £194.58

**Council to authorised retrospective payments:**

Maxi Fire & Security - £198.00

**Council to noted the following paid under:**

Minute 0359 - Flagmakers (purchase of union flag) - £155.24

**Council to noted the following direct debits**

 a. Salary - £1159.99 (November)

 b. Nest - £64.79 (November)

 c. Gas Bill - £131.97 (01.10.2020 - 31.10.2020)

 d. Electricity Bill - £314.18 (11.10.2020 - 10.11.2020)

**Verbal Minute 0377 Next Meeting**

The next meeting of Council is Wednesday 13th January 2021.